

## ESA Research Group Guidance

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### Introduction:

Some topics might require specific Research Groups (RG) for the development of standards, definitions, methodologies and/or guidelines or investigate specific Research topics.

### Purpose:

To help groups of individual ESA members to perform research in the field of Anaesthesia, Peri-operative Medicine, Intensive Care, Emergency Medicine and Pain.

### Creation of the Group and appointment of Group Members:

Two options:

1. ESA Research Committee (RC) identifies area of interest/gap of research and advertises a call for RG Members. The RG members are selected by applying the general principles of the ESA: an open advertising and selection of members based on objective, transparent criteria. RG members are selected by the RC and approved by the ESA Board.
2. An existing group applies to ESA RC to become an ESA RG. Proposed RG members are approved by the RC and approved by the ESA Board. In addition open advertising can be done by ESA to recruit more group members if deemed necessary.

### Application and Modalities:

ESA RG Chair should apply to ESA using the ESA RG Application Form (App.1) and return it to ESA Research Department [research@esahq.org](mailto:research@esahq.org).

### Review process:

Each application is evaluated and prioritised by the ESA RC.

Each completed application received by e-mail is evaluated and ranked using a scoring system by the RC. The scoring system should confirm the following criteria: 1) Idea and presentation 2) Scientific Merit 3) Relevance 4) Group 5) Other considerations.

### Benefits granted to ESA RG:

The following advantages are offered for period of maximum 3 years:

1. Time and room at Euroanaesthesia for a business meeting (to discuss collaborative research)
2. Max 10.000 € / year to perform one meeting at the ESA Secretariat in Brussels
3. Please note that the money is not allocated upfront to the Research Group/Group Chair but reimbursements are made by ESA upon return of invoices sent to ESA following the ESA reimbursement Guidelines (App.2)
4. The right to use ESA database for e-mailings to ESA members (preferably in the Newsletter, eNews after an approval process). This is not a direct access but indirect access via ESA staff
5. The right to suggest a programme session part on Euroanaesthesia Congress
6. Entitlement to display the ESA logo together with the following sentence: "European Society of Anaesthesiology Research Group" on their documentation, e-mails and websites. The ESA Board and the ESA RC must be informed of any promotional material embedding the ESA logo
7. Space to promote project/study/work on the ESA website and at the Euroanaesthesia Congress

### Evaluation and Reporting:

The Chair and the members of the ESA RC will evaluate and monitor over time the activity of the RGs. The ESA RG shall send a report to the ESA RC of the RG Research activities once a year.

All publications out of the ESA Research RG shall be labelled as "ESA Research Group". The ESA RC shall re-evaluate the RG after 3 years for renewal and continuation of the ESA support.

### List of Appendices:

- 1 - ESA Research Group Application Form
- 2 - ESA reimbursement Guidelines