

**A. INTRODUCTION**

Title	Aim	Field/Area	Benefit	Dead-line	Number of Grants
1. BAXTER	· To support a research project in Anaesthesia and Intensive Care Medicine	· Anaesthesia and Intensive Care Medicine · Topic for current year is "Outcome improvement in perioperative medicine".	€10,000	1FEB 2018	1

**B. GUIDELINES AND ELIGIBILITY CRITERIA**

**1. Who can apply?**

**1.1. Membership**

For ESA grants supported by unrestricted research Grants from Industry. All applicants must be full ESA members (either active, affiliate, honorary, non-physician health professionals or retired) or if there are co-investigators, at least one of these investigators should be a full ESA member at the moment of application.

**1.2. Nationalities**

Any qualified member of an institution in one of the European countries that is represented in the ESA Council or from which the National Society is a Society Member of the ESA may apply.

**1.3. Previous winners**

Re-applications from a Principal Applicant that has been funded in previous years are accepted in the following cases:

- If the previous funding was a Meta-Analysis Grant, the work must have been published prior to any new submission.
- If the previous funding was another type of Grant the final report for that Grant must have been submitted to the ESA prior to any new submission.
- If the previous funding was a Prize, a 2year interval from the previous application is needed (e.g. 2014 winners can only apply again in for the 2017 programmes).

**1.4. Employee of Industry**

No proposal which is co-authored by employees of a sponsoring industry is considered. Any financial support from an industry or any other source for the research must be detailed in the application.

**2. Use of the Grant**

**2.1. Institution**

Grants are awarded to an academic institution or hospital, not to individuals or to departments

The Grant must be used only for purpose of the specific Grant.

The Head of Department has to confirm in writing that the relevant resources of the department are made available to the applicant (see "letter of recommendation"). This is optional if the Head of Department is the Principal Applicant.

In justified cases the Grant might be transferred to another institution, if the Principal Applicant changes his/her position to another institution. Transfer of the Grant requires approval by the Research Committee.

**2.2. Work performance location**

The work has to be performed in one of the European countries that is represented in the ESA Council or from which the National Society is a Society Member of the ESA. Collaborative studies among different European countries

may be supported. In this case, it is necessary to receive approval letters from all the institutions participating in the study.

### **3. How to apply?**

NOTE: It is not allowed to apply for several types of Grant with the same proposal on the same year

#### **3.1. How to fill in the application form**

Applicant must use the ESA Grants **Application Form** and follow the guidelines and format recommendations precisely. See Appendix 1 for Grants supported by non-restricted research grant from industry.

#### **3.2. Application deadline**

Application forms must be received no later than **February 1, 15:00 CET** for Grants supported by non-restricted research Grant from industry. Late applications are not accepted.

#### **3.3. Application form format**

Use the Application Form and fill it in using:

- Font Arial, size 11
- 1.5 line spacing minimum
- Max. 3 A4 pages for applicant expertise
- 12 pages maximum for the research plan including the graphs & figures, and excluding references.
- Max .3 Pages for the applicant's CV

When sending the complete Application Form:

- do not include colour pictures
- include all requested information in 1 document if possible

Applications which do not adhere to the format recommendations in the detailed guidance are not considered.

#### **3.4. Ethics**

The application should include a statement of approval of this proposal by the institutional committee reviewing human or animal investigations or a statement that approval has been requested.

The written statement of institutional committee approval is required before receiving the Grant funding.

#### **3.5. Submission**

Only electronic submissions received at [research@esahq.org](mailto:research@esahq.org) are accepted.

### **4. Review process**

Each Grant applications is evaluated and prioritised by the ESA Research Committee (RC).

Each completed application received by e-mail is evaluated and ranked using a scoring system by two members of the Research Committee.

For the ESA and Industry-supported Grants the highest-ranked 50% of the applications (for each Type of Grant) are short-listed for a second round. If the initial number of applications for a specific type Grant is lower than 5, the second evaluation round is not performed. Each short-listed application is re-evaluated by two other members of the RC, using the same scoring system, blinded from the previous evaluation.

One or more external reviewer(s), selected by a reviewer of an application, may be invited by the members themselves to review short-listed applications selected for a Grant.

In specific cases, external reviewers are asked to provide an evaluation of identified strong/weak points of the application.

For each Grant evaluation, a final decision is reached after discussion between RC members. The names of the successful applicants are approved by the ESA Board at the end of the same year and then posted on the ESA website and communicated in the Newsletter.

Successful and unsuccessful applicants and winners are notified by e-mail.

In the year, the Grant is awarded the winner receives free registration to the Euroanaesthesia Congress. This registration cannot be transferred to another person to accept the Grant during the Awards Ceremony.

**5. What should you do following the support you received?**

within a period of 3 years from the award of a Grant.

**5.1. Bank details**

The Grant winner should have his/her Financial Department fill in and submit the **bank details request form** dated and signed, and send it by postal mail to ESAACS, rue des Comédiens 24, 1000 Brussels, Belgium.

**5.2. Picture**

The Grant winner should send per e-mail a good quality (300dpi) passport **picture** to be used in the ESA Newsletter and promotions.

**5.3. Report form**

The Grant winner should submit a **final report** (using the Final Report Form) by December 31<sup>st</sup>

**5.4. Publications**

All publications and presentations resulting from Grants should acknowledge the support of the Grant Programme of the European Society of Anaesthesiology.

**5.5. Presentation**

Successful applicants are asked to present a brief summary of their research in the ESA Newsletter, once it has been formally published.

**Related document :**

**Appendix 1 – HOW TO FILL IN the Industry Grants Application Form**