Date: 2 June 2019  
Time: 12h – 1h30 pm  
Location: Congress Centre Wien Prater, room Schubert 5  
Chair: ESA President Stefan De Hert

Opening, welcome & confirmation of quorum
The President welcomed all attendees. 69 ESA Active members or ESA Trainees are participating to this meeting, which herewith reaches the quorum of minimum 50 attendees according to the ESA bylaws. Thus, the General Meeting is validly constituted and can deliberate.

Approval of the minutes of the General Assembly 2018
The minutes from the General Meeting 2018 were approved:
Votes: YES: 47, NO: 0 or 100% vs 0%.

Bylaws amendments
Summary of the proposed changes to the By-laws: The proposal has been reviewed by legal counsel and approved by Board and Council. Details have been shared by email to all members and were available on the ESA website. They can also be found in annex of these minutes.

- Extension of European countries, Article 1.3:  
  Votes - YES: 44, NO: 2 or 96% vs 4%
- Decrease of ESA membership types from 8 to 6 categories, Articles 4.1.5, 4.1.6, 4.1.7 and related (4.3.1, 8.1):  
  Votes - YES: 45, NO: 2 or 96% vs 4%
- Society membership types: better specify the European Societies and create a new membership type for international societies (non-European), articles 4.1.2, 5.2, 5.2.1, 5.3, 5.3.1 and creation of article 5.4:  
  Votes - YES: 54, NO: 1 or 98% vs 2%.
- Term of Office of Council members: alignment on calendar year and with all other ESA bodies, Articles 6.2.1.5 and 6.2.2.4:  
  Votes - YES: 54, NO: 0 or 100% vs 0%  
- Term of Office of Directors of the Board: to avoid cumulation of mandates, Article 7.3.1:  
  Votes - YES: 56, NO: 1 or 96% vs 4%
- New BCCA: Marc Gheeraert also explained that the new Belgian Code of Companies and Associations (BCCA) has been approved by the Belgian Parliament on 28 February 2019 and has entered into force on 1 March 2019. It will now be implemented in the ESA by-laws.

Herewith, all bylaws amendments proposed to the General Assembly are approved with a high majority and can be implemented.
Annual reports

1. President (including outcomes of Board elections)

The President announced that the new Board members as of 1 January 2020 will be

Secretary                     Prof. Dr Radmilo Jankovic
Treasurer                     Dr Orit Nahtomi Schik

He also introduced the new ESA CEO Cathy Weynants, who will start on 1 August 2019 and become the successor of current CEO Marc Gheeraert.

The President then went through the activities achieved since the last General Assembly. For further details, please refer to the general presentation in annex.

2. Secretary (including Council activities)

The Secretary gave an overview of the Council activities and the ESA membership. For further information, please refer to the general presentation in annex.

3. Treasurer

The Treasurer and ESA Finance Manager, Ilse Decraen, presented the ESA 2018 annual accounts prepared in accordance with the Belgian Law Generally Accepted Accounting Principles and audited by VRC. The accounts were defined by VRC as a true and fair view of the operational activities and were done in an adequate way and in line with the Belgian non-profit law.

- ESA 2018 annual accounts & 2019 budget

The Treasurer presented the 2018 annual accounts and the 2019 budget. Questions were answered in a satisfactory manner.

The 2018 annual accounts and 2019 budget were approved with a high majority.
Votes - YES: 50, NO: 2 or 96% vs 4%

The Board of Directors, the Executive Manager and the Auditors were relieved from their liability in respect to the 2018 financial year with a high majority.
Votes - YES: 50, NO: 2 or 96% vs 4%

- Re-appointment of the statutory auditor

The audit firm VRC Registered Auditors, ‘t Hofveld 6 c3, 1702 Groot-Bijgaarden, represented by M. André Geeroms, has been appointed as the statutory auditor of the association for a period of three years, covering the financial years ending on 31 December 2016, 2017 and 2018. It thus ends at this General Meeting.

The attendees approved the renewal of the mandate of the audit firm VRC Registered Auditors SC sfd SCRL, ‘t Hofveld 6 C3, 1702 Groot-Bijgaarden, represented by M. Geert Keunen, for a period of three years, covering the financial years ending on 31 December 2019, 2020 and 2021, and which will end at the annual General meeting held in 2022. The annual fee agreed upon amounts 11.500€ EUR / year and will be adapted annually to the CPI as from the second year.

The statutory auditor was re-appointed with a high majority: Votes - YES: 53, NO:0 or 100% vs 0%
5. NASC – Serban Bubenek
The NASC President made an overview of the NASC activities. For further details, please refer to the general presentation in annex.

Any Other Business
None

Next Meeting
The next General Assembly will be held in Barcelona (ES) on Sunday 31 May 2020.

Adjournment of the General Meeting
<table>
<thead>
<tr>
<th>First name and last name</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Dr Stefan De Hert</td>
<td></td>
</tr>
<tr>
<td>President</td>
<td></td>
</tr>
<tr>
<td>Prof. Dr Kai Zacharowski</td>
<td></td>
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<tr>
<td>Vice-President</td>
<td></td>
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<tr>
<td>Prof. Dr Radmilo Jankovic</td>
<td></td>
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<tr>
<td>Secretary</td>
<td></td>
</tr>
<tr>
<td>Dr Josef Wichelewski</td>
<td></td>
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<tr>
<td>Treasurer</td>
<td></td>
</tr>
<tr>
<td>Marc Gheeraert</td>
<td></td>
</tr>
<tr>
<td>CEO</td>
<td></td>
</tr>
</tbody>
</table>
Annex – General presentation & suggested amendments to the Bylaws

President’s report

1. Board of Directors activities
   - ESA Vision & Mission reviewed
   - Elections of Board Secretary and Treasurer, new CEO
   - Board activities & participations of Board members in congresses and meetings

2. Committee activities
   - Research Committee
     o Grants
       ▪ ESA: ESA research grants, Innovation grants, ESA/BJA grant
       ▪ Industry grants: Philipps, Dräger, Air Liquide
     o Master classes in Greece
     o Mentorship Programme
     o ESA as Academic Contract Research Organisation (Phoenics, Thethys)
     o Update on Research groups (PROVE, POSE, RAPNet)
     o Update on CTN study selection & coordination (OBTAIN, NECTARINE, EPIMAP Obstetrics, MET REPAIR, PROBESE, SQUEEZE & ARC-TIC-I)
   - Scientific Committee
     o Euroanaesthesia 2019
       ▪ 431 speakers, 7 pre-congress courses, 35 workshops & 151 scientific sessions
       ▪ New features (Shorter symposia, new session types, early bird-fee for pre-congress courses)
     o Focus Meeting 2018
       ▪ 6 lectures, 1 pro-con debate & 21 symposia
       ▪ One room live-streamed (523 participants online)
   - Examinations Committee

<table>
<thead>
<tr>
<th>EDAIC Part I</th>
<th>EDAIC Part II</th>
<th>OLA</th>
<th>BSAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Candidates sitting</td>
<td>2524</td>
<td>ongoing</td>
<td>780</td>
</tr>
<tr>
<td>Centres</td>
<td>71</td>
<td>77</td>
<td>15</td>
</tr>
<tr>
<td>Success Rate %</td>
<td>57.9</td>
<td>-</td>
<td>56.8</td>
</tr>
</tbody>
</table>

   o Introduction of Portuguese as EDAIC Part II language
   o 5 new EDAIC centres Part I
   o 7 additional EDAIC Part I online

   - Patient Safety & Quality Committee
     o 4-pillar strategy: Research & Scientific, Education, Networking, Innovation
     o 3rd edition of PSQ masterclass in Madrid
     o ISQ meeting in 2018
     o C*: new Chair Dr Arnal, co-opted Prof. Bubenek, Nurse representative Arvid Steinar
     o New PSQ masterclass Director: Dr Christopher Neuhaus
• **EU affairs**
  - ESA H2020 Patient Safety Policy Summit
  - Patronage of Croatian Ministry of Health & endorsement by 6 European Societies
  - Advocacy work & funding (calls of interest within Horizon 2020 programme)

• **Education** – eLearning Committee
  - 3 ESA-funded webinars & 2 industry-funded webinars
  - Increasing unique user figures of the ESA Academy per month

• **Education** – Trainees Committee
  - Euroanaesthesia: 2 symposia & 6 booth sessions 2019, 3 symposia & 8 sessions 2020
  - Update on Trainees involvement in eLearning, Communications and Scientific Committees as well as in Simulation Task Force

• **Education** – Trainee Exchange Programme

• **Education** – HVTAP
  - Name changed into Accreditation of Training in Anaesthesiology & Intensive Care (ATAIC)
  - 2 hospitals accredited, 1 accreditation in planning & 5 applications received

• **Communications Committee**: 3 new editors appointed

• **Nominations Committee**
  - New Chair since 1 January 2010: Prof. Kai Zacharowski
  - Nominations of 15 members and Chairs in several Committees

• **Guidelines Committee**
  - Preoperative fasting in children
  - Clin. guideline on reversal of oral anticoagulants in patients with life threatening bleeding
  - Revision of guideline on the prevention of postoperative delirium
  - Relaunched: update of guidelines on regional anaesthesia antithrombotic drugs (in cooperation with ESC)
  - Revision of non-cardiac surgery – cardiac assessment and – management

• **Industry Liaison**
  - Research collaboration with Dräger & Philips
  - Collaboration with Air Liquide to perform studies with Research expert groups
  - eLearning collaboration with 3M and GE Healthcare (Webinar and eLearning module)
  - Exploring future collaboration with Baxter
  - Joint ASA-ESA Webinar proposal supported by Medtronic
  - Site visit with partners/exhibitors in Barcelona & Partners meetings

• **Gender Balance**

![Gender Distribution Scientific Committees](image1)

![Gender Distribution Council](image2)
Secretary’s report

1. Presentation of the new Council members

The new Council members, with term starting on 1 April 2019, are:

<table>
<thead>
<tr>
<th>Name</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Dorte Keld</td>
<td>Denmark</td>
</tr>
<tr>
<td>Dr Leila Niemi-Murola</td>
<td>Finland</td>
</tr>
<tr>
<td>Prof. Alexander Zarbock</td>
<td>Germany</td>
</tr>
<tr>
<td>Dr Andrea Székely</td>
<td>Hungary</td>
</tr>
<tr>
<td>Prof. Olegs Sabelnikovs</td>
<td>Latvia</td>
</tr>
<tr>
<td>Dr Carmel Abela</td>
<td>Malta</td>
</tr>
<tr>
<td>Prof. Dana Tomescu</td>
<td>Romania</td>
</tr>
<tr>
<td>Dr Andreja Möller Petrun</td>
<td>Slovenia</td>
</tr>
<tr>
<td>Dr Sonja Saudan</td>
<td>Switzerland</td>
</tr>
<tr>
<td>Prof. Jülide Ergil</td>
<td>Turkey</td>
</tr>
<tr>
<td>Prof. Aamer Ahmed</td>
<td>UK</td>
</tr>
</tbody>
</table>

Two Council meetings took place in the last 6 months:

- 8 November 2018 in Sofia (BU) (activity reports, group discussions, by-laws proposal)
- 31 May 2019 in the frame of Euroanaesthesia (activity reports, elections of Secretary and Treasurer of the Board of Directors, EDAIC presentation by Examinations Committee Chair).

2. Membership

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>Growth % 18 &lt; &gt; 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Euroanaesthesia registered delegates</td>
<td>5132</td>
<td>5842</td>
<td>5472</td>
<td></td>
</tr>
<tr>
<td>Focus Meeting paying delegates</td>
<td>197</td>
<td>201</td>
<td>*N/A</td>
<td></td>
</tr>
<tr>
<td>Masterclasses</td>
<td>Sold out</td>
<td>Sold out</td>
<td>Sold out</td>
<td></td>
</tr>
<tr>
<td>Exams (ITA, part I, part II, OLA)</td>
<td>5508</td>
<td>5105</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>TEP</td>
<td>56</td>
<td>51</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Active Membership</td>
<td>5078</td>
<td>4877</td>
<td>4713</td>
<td>-4%</td>
</tr>
<tr>
<td>Associate Membership</td>
<td>27951</td>
<td>18315</td>
<td>20267</td>
<td></td>
</tr>
</tbody>
</table>

3. Secretariat Update

- Quality Management: ESA Secretariat certified ISO 9001 since January 2019
- Structure: Merge of IT and Registration Departments to form the Technology & Data Management Department
- HR: additional Headcounts in Research, Guidelines & Marketing departments
NASC report

1. Advocacy at EU Chief Medical / Nursing / Dental Officer meeting
   • Together with ESA President, presentation of the ESA and NASC position on Patient Safety at EU meeting in March 2019
   • Romanian Minister Mrs. Sorina Pintea officially asked all EU- Ministers of Health to follow this way and to adopt a similar document
   • Romanian Ministry of Health adopted Minister Ordinance no.398 /21/03.2019 containing all the recommendations of the Helsinki Declaration, as mandatory regulations

2. Other NASC activities
   • Contribution to Road Map for Anaesthesiology and Critical Care Medicine
   • Preparation of National Village EA 2019
   • Organisation of Young Teaching Recognition Award
   • National Society name survey
Bylaws amendment proposal to General Assembly

**New Belgium Code of Companies and Associations**

The new Belgian Code of Companies and Associations (BCCA) has been approved by the Belgian Parliament on 28 February 2019 and has entered into force on 1 March 2019. These resulting changes won’t stand for approval since ESA bylaws must be adapted according to the new legislation to ensure that ESA is compliant with the Belgian law.

**Kosovo**

This amendment proposal results from a decision made during the Council meeting in Sofia (BU) on 8 November 2018, where the Council members unanimously agreed that Kosovo should be part of the Council if complying with the eligibility criteria.

<table>
<thead>
<tr>
<th>ART</th>
<th>Current text</th>
<th>Proposed amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.3</td>
<td>The Society may extend its activities throughout Europe and beyond, as it deems appropriate. The activities of the Society shall be pursued predominantly within European countries. Where these By-Laws refer to “Europe”, “European countries”, “European”, these words shall be construed as referring to European countries as defined by the World Health Organisation.</td>
<td>The Society may extend its activities throughout Europe and beyond, as it deems appropriate. The activities of the Society shall be pursued predominantly within European countries. Where these By-Laws refer to “Europe”, “European countries”, “European”, these words shall be construed as referring to European countries as defined by the World Health Organisation or as recognised by a simple majority of the European Union member states.</td>
</tr>
</tbody>
</table>

**Decrease of Individual Membership categories from 8 to 6**

The aim is to merge the membership categories 'Retired Members', 'Medical Students Members' and 'Registered Non-Physician Health Professionals' to a single one called 'Allied Members', to simplify administrative and accounting procedures at the ESA Secretariat level. All categories together amounted only 256 members in 2018.

<table>
<thead>
<tr>
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<th>Proposed amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1.5</td>
<td>Registered Non-Physician Health Professional Member shall be any registered non-physician health professional working in anaesthesiology-related areas (nurses, bio-medical technicians, etc.).</td>
<td>4.1.5 Registered Non-Physician Health Professional Member shall be any registered non-physician health professional working in anaesthesiology-related areas (nurses, bio-medical technicians, etc.).</td>
</tr>
<tr>
<td>4.1.6</td>
<td>Medical Student Member shall be any medical student not yet registered as a physician with the licensing authorities in the country they are in training.</td>
<td>4.1.6 Medical Student Member shall be any medical student not yet registered as a physician with the licensing authorities in the country they are in training.</td>
</tr>
</tbody>
</table>
Bylaws amendment proposal to General Assembly

<table>
<thead>
<tr>
<th>ART</th>
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</tr>
</thead>
<tbody>
<tr>
<td>4.1.7</td>
<td>Retired Member shall be an individual who would have qualified as an Active and/or Affiliate Member, but who has retired from active employment or self-employment for reasons of age, ill health or disability.</td>
<td>Retired Member shall be an individual who would have qualified as an Active and/or Affiliate Member, but who has retired from active employment or self-employment for reasons of age, ill health or disability.</td>
</tr>
</tbody>
</table>
| 4.1.5 | Allied Members                                                                | 4.1.5.1. Any medical student not yet registered as a physician with the licensing authorities in the country they are in training.  
4.1.5.2. Any registered non-physician health professional working in anaesthesiology-related areas (nurses, bio-medical technicians, etc.).  
4.1.5.3. An individual who would have qualified as an Active and/or Affiliate Member, but who has retired from active employment or self-employment for reasons of age, ill health or disability. |

This amendment would impact other articles referring to the changed ones:

<table>
<thead>
<tr>
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<th>Current text</th>
<th>Proposed amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.3.1</td>
<td>Active, Associate, Affiliate, Trainee, Registered Non-Physician Health Professional, Medical Student, and Retired Members shall pay annual fees in the amounts determined by the Board of Directors.</td>
<td>Active, Associate, Affiliate, Trainee, Registered Non-Physician Health Professional, Medical Student, and Retired Members and Allied Members shall pay annual fees in the amounts determined by the Board of Directors.</td>
</tr>
<tr>
<td>8.1</td>
<td>The Society shall normally hold a General Assembly in each calendar year at a place and time previously set by the Board of Directors, whenever possible in conjunction with an Annual Meeting organised by the Society, and at a place normally being determined at least one year in advance. Active, Affiliate, Honorary, Trainee, Retired, Student and Registered Non-Physician Health Professional Members, may attend, but only Active and European Trainee Members may vote.</td>
<td>The Society shall normally hold a General Assembly in each calendar year at a place and time previously set by the Board of Directors, whenever possible in conjunction with an Annual Meeting organised by the Society, and at a place normally being determined at least one year in advance. Active, Affiliate, Honorary, Trainee, Retired, Student and Registered Non-Physician Health Professional Members and Allied Members, may attend, but only Active and European Trainee Members may vote.</td>
</tr>
</tbody>
</table>
Bylaws amendment proposal to General Assembly

**Society Membership**

The proposal is to

1. amend
   - § 4.1.2 to enable the changes of the society membership in § 5,
   - § 5.2 to better specify the type of membership and differentiate it from the newly created § 5.4
2. create § 5.4 following the request from the Brazilian and Lebanese Societies of Anaesthesiology to be more closely linked to our Society.

<table>
<thead>
<tr>
<th>ART</th>
<th>Current text</th>
<th>Proposed amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1.2</td>
<td>Associate Member shall be any member of a European National Society of Anaesthesiologists, which is a Society member of this Society, who works professionally in a European country and who agrees to become ESA Associate Member.</td>
<td>Associate Member shall be any member of a European National Society of Anaesthesiologists, which is a Society member of this Society, who works professionally in a European country. <strong>Member Society as defined under Section 5</strong> and who agrees to become ESA Associate Member.</td>
</tr>
<tr>
<td>5.2</td>
<td>National Societies of Anaesthesiologists</td>
<td>European National Societies of Anaesthesiologists</td>
</tr>
<tr>
<td>5.2.1</td>
<td>The National Societies of Anaesthesiologists, legally established according to the laws and customs of their country of origin, may hold Society Membership, subject to the approval of the Board of Directors.</td>
<td>The National Societies of Anaesthesiologists in Europe, legally established according to the laws and customs of their country of origin, may hold Society Membership, subject to the approval of the Board of Directors.</td>
</tr>
<tr>
<td>5.3</td>
<td>European Anaesthesiology Subspecialty, Specialist and Allied Scientific Societies</td>
<td>European Anaesthesiology Subspecialty, Specialist and Allied Scientific Societies</td>
</tr>
<tr>
<td>5.3.1</td>
<td>The Board of Directors may approve the application for Society Membership by any European Anaesthesiology Subspecialty Society, Specialist Society and Allied Scientific Societies whose activities are associated with anaesthesiology or an allied discipline, legally established according to the laws and customs of their country of origin.</td>
<td>The Board of Directors may approve the application for Society Membership by any European Anaesthesiology Subspecialty Society, Specialist Society and Allied Scientific Societies whose activities are associated with anaesthesiology or an allied discipline, legally established according to the laws and customs of their country of origin.</td>
</tr>
<tr>
<td>5.4</td>
<td>Affiliate Society</td>
<td>An Affiliate Society is a non-European association of anaesthesiologists that is legally established according to the laws and customs of their country of origin and with whom ESA has an extensive and specific collaboration due to shared scientific, educational or patient safety interest. The membership is subject to the approval of the Board of Directors.</td>
</tr>
</tbody>
</table>
### Terms of Office

**Aims of these changes are**

- to align the terms of mandate of Council representatives with the ones of all other ESA bodies to ease processes and allow a better transition from one position to another (e.g. Council member becoming Board member),
- to ensure that Board member cannot cumulate mandates, i.e. be at the same time Board members and national representative of their country to the Council.

<table>
<thead>
<tr>
<th>ART</th>
<th>Current text</th>
<th>Proposed amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.2.1.5</td>
<td>Term of Office: The term of office shall be three years, following which a candidate can stand for re-election for a further term of two years. The term of office of the National representatives to Council starts on April 1st following the date of election and lasts until March 31st of the third or fifth year in the case of a re-elected appointment.</td>
<td>Term of Office: The term of office shall be three years, following which a candidate can stand for re-election for a further term of two years. The term of office of the National representatives to Council starts on April January 1st following the date of election and lasts until March December 31st of the third or fifth year in the case of a re-elected appointment.</td>
</tr>
<tr>
<td>6.2.2.4</td>
<td>Term of Office: The term of office shall be three years and is not renewable. The term of office of the Trainee representatives to Council starts on April 1st following the year of election and lasts until March 31st of the third year. The Trainee Council member shall step down at the end of the calendar year in which the Trainee becomes a specialist.</td>
<td>Term of Office: The term of office shall be three years and is not renewable. The term of office of the Trainee representatives to Council starts on April January 1st following the year of election and lasts until March December 31st of the third year. The Trainee Council member shall step down at the end of the calendar year in which the Trainee becomes a specialist.</td>
</tr>
<tr>
<td>7.3.1</td>
<td>At any one time, at least three of the elected Members of the Board of Directors (as referred to in Section 7.1. a. and b. of these By-Laws) must have been Members of the Council at the time of their election to the Board. Subject to this restriction, Members of the Board of Directors may be elected by the Council from Active Members of the Society outside the Council.</td>
<td>At any one time, at least three of the elected Members of the Board of Directors (as referred to in Section 7.1. a. and b. of these By-Laws) must have been Members of the Council at the time of their election to the Board. Subject to this restriction, Members of the Board of Directors may be elected by the Council from Active Members of the Society outside the Council. <strong>As of the election, the Member of the Board of Directors cannot take up or continue a mandate as a national representative to the Council.</strong></td>
</tr>
</tbody>
</table>